



Attendance and Sick Leave Policy

Creative Nest Early Childhood Centre aims to provide a hygienic and safe environment for children and staff members. This is by ensuring that sick staff members and children must remain at home and not attend ECC until they are well.

Child Absence Policy

Prevention

- Parents are our partners in doing their part in keeping the entire ECC community safe.
- Parents are encouraged to ensure their children adopt a healthy lifestyle with regular movement and healthy eating habits to boost their immunity and wellbeing.
- Parents are encouraged to check their children's temperature every evening and every morning before leaving the house.
- No respiratory equipment would be available for use of children as this might be a cause of cross contamination (if a child needs nebulizer he/she is not fit to attend ECC).
- Parents must not mask their child's symptoms by giving them fever reducing medicine then sending them to ECC.
- Parents must inform the nursery if they suspect that their child has contracted an illness while attending the ECC (hand, foot and mouth, influenza A etc.)

Child Sickness

- Children who are sick are not permitted inside the ECC. It is the parent's responsibility to ensure that they do not send in their child if they are unwell.
- Parents must **NOT** give their children fever reducing medicine in the morning to mask a fever.
- If a child is found to have a temperature of 37.5 or higher during the day, they will be sent home.
- Children who have been sick must be symptom less for at least 24 hours. If the illness is not flu related, a medical clearance maybe accepted according to the nurse's discretion.
- If the symptoms are mild such as a runny nose, parents have the option to keep their child at home until the runny nose subsides.
- Each classroom will have its own infra-red thermometer, and teachers will be checking the children's temperature during drop off, breakfast (9AM) and lunch (11 AM).



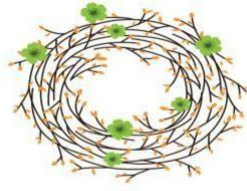
- Any child who develops a fever of 37.5 temperature or higher will have to be sent home, and remain fever free for 24 hours before returning. Parents will have to ensure that arrangements are made for pick up within an hour and no later than that.

When to Keep your Child Home from Early Childhood Centre

Please DO NOT send your child to ECC if they have:

- A fever- must be free from fever without the aid of medication for 24 hours
- Skin rash with fever
- Vomiting and diarrhea (must be clear for 24 hours before return to nursery)
- Persistent runny nose with heavy nasal discharge
- Recurrent sore throat with fever
- Red, watery and painful eyes, especially if there is yellow discharge
- Persistent cough
- Unwell looking child especially if they have developed symptoms like loss of smell, loss of appetite and have decreased level of activity.

Reviewed by: Zeena Assam	Approved by: Zeena Assam	Date: 10.09.2020
Krisna Dee Casala	Zeena Assam	16.11.2020
Zeena Assam	Zeena Assam	26.01.2021
Cez Gopez	Zeena Assam	26.08.2021
Dana Al-Qinne	Zeena Assam	19.09.2021
Cez Gopez	Zeena Assam	12.10.2021
Dana Alqinne		09.08.2023
Jiezel Saniatan		07.08.2023
Jiezel Saniatan		14.05.2024
Jiezel Saniatan		12.08.2025
Jiezel Saniatan		10.08.2026



Creative Nest
Early Childhood Centre